# GitHub Enterprise for Research Onboarding Documentation

#### Contents

New User Conduct Policy and Appropriate Usage Guidelines	1
Getting Access to GitHub Enterprise	1
Step 1: Add your UCF Email Address to a GitHub Account	1
Step 2: Request Access to ucf-research GitHub Organization	2

## User Code of Conduct and Appropriate Usage Guidelines

To maintain a secure and productive environment, GitHub Enterprise for Research is strictly for university-approved research, and should only be used for coding projects that qualify as Unrestricted Data in the UCF Information Security Data Classification Matrix. It may not be used for Controlled Unclassified Information (CUI), Restricted/Highly Restricted Data, regulated research, personal usage, or hosting. If your use case does not fit within these guidelines or our conduct policy, please contact Research Cyberinfrastructure for assistance with finding an alternate solution that meets your needs.

Users are advised to exercise caution with the information stored in repositories and to adhere to <a href="UCF's guidelines for use of Information Technology resources.">UCF's guidelines for use of Information Technology resources.</a> Misuse of the platform, inappropriate behavior towards other users, or failure to comply with these policies may result in the permanent revocation of access.

### Getting Access to GitHub Enterprise

Follow the steps below to get access to the *ucf-research* organization on GitHub. Please allow (2) business days for your request to be processed.

#### Step 1: Add your UCF Email Address to a GitHub Account

- Create a GitHub account if you are not already a GitHub.com user or would like to keep
  your existing GitHub history separate from your work for the university; UCF GitHub
  Enterprise for Research does not provide a UCF-owned account or control the account you
  bring but allows you to use UCF's single sign-on to authorize your existing account. Note
  that it is possible to merge GitHub accounts later, but there are some caveats.
- 2. Navigate to GitHub.com in browser and log in to your account. <u>Configure Two-factor authentication (2FA) for your GitHub account</u>. **This is required** for access to GitHub Enterprise for Research.

3. After adding 2FA to your account, navigate to <u>Settings > Emails</u>. Add your NID email address using the **Add email address** field (Ex: <u>your\_NID@ucf.edu</u>). It is important that you use your <u>NID email address and not your email alias</u>.

#### Step 2: Request Access to ucf-research GitHub Organization

- 1. Complete the steps to add your UCF email address to a GitHub Account (Step 1)
- 2. Complete the GitHub Access Request Form
- 3. Receive confirmation from Research Cyberinfrastructure that your request to join UCF GitHub Enterprise for Research has been approved
- 4. Accept emailed invitation to join *ucf-research* organization on GitHub